



# **2017 PROPOSED BUDGET**

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**FISCAL YEAR ENDING  
SEPTEMBER 30, 2017**

**AND**

**AMENDMENT OF  
FISCAL YEAR 2016 BUDGET  
ENDING  
SEPTEMBER 30, 2016**

**IMMOKALEE  
WATER  
&  
SEWER  
DISTRICT**

## **RESOLUTION # 16-11**

### **RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IMMOKALEE WATER AND SEWER DISTRICT ADOPTING THE 2017 FISCAL YEAR BUDGET AND AMENDING THE FISCAL YEAR 2016 BUDGET**

**WHEREAS**, the Board of Commissioners of the IMMOKALEE WATER AND SEWER DISTRICT (hereinafter referred to as the "Board") is empowered to construct, operate and maintain a Water and Sewer System (the "System") as described in Florida Statute Chapter 78-494, Laws of Florida, which was amended by chapters 93-366, 94-489, and 95-492, Laws of Florida, was codified, reenacted, amended, and repealed as Chapter No. 98-495, was amended in Chapter 2005-298; and was amended in Chapter 2015-205; and

**WHEREAS**, the Board is authorized and empowered to make rules and regulations for its own government and proceedings; and

**WHEREAS**, the Board met, reviewed, and *adopted* the budget for the Fiscal year ending September 30, 2017, and *amended* the budget for the Fiscal year ending on September 30, 2016, during a publicly advertised meeting on August 24, 2016;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE IMMOKALEE WATER AND SEWER DISTRICT**, in public meeting assembled that the following Fiscal Year 2017 Proposed Budget and Fiscal Year 2016 Amended Budget be adopted and recognized as Resolution 16-11:

# FISCAL YEAR 2017 AMENDMENT ASSUMPTIONS:

## REVENUE

1% Growth

Assumes no rate Increase in 2017

## O&M EXPENSES

### ALL DEPARTMENTS

### DEPARTMENT 10

### DEPARTMENT 20

### DEPARTMENT 30

### DEPARTMENT 40

Add 1 New PT Employee

### DEPARTMENT 50

## DEBT SERVICE

This is calculated using Rural Development schedules.

## CAPITAL FUNDS

"Other Capital & Emergency Funds" consists of 2.5% of projected revenue, which is deducted from capital equipment reserve

Inhouse capital funds will be used from capital equipment reserves

### DEPARTMENT 10

	CIP#	Cost
METER REPLACEMENT/BACKFLOW PROGRAM (ONGOING)	2017-101	\$150,000
(2) F250 4X4	2017-102	\$69,932
HYDRAULIC DUMP TRAILER	2017-103	\$6,100
WALK BEHIND CONCRETE SAW	2017-104	\$2,123

### DEPARTMENT 20

AEROBIC DIGESTER TSS METER	2017-201	\$7,130
JOHN DEERE Z920M WITH CANOPY	2017-202	\$9,204

### DEPARTMENT 30

LIFT STATION REPLACEMENT PARTS-ONGOING	2017-301	\$50,000
VARIOUS LIFT STATION REHAB (A2, O2, X7, ETC)	2017-302	\$150,085
LIFT STATION SCADA SYSTEM	2017-303	\$6,802
CARGO ENCLOSED TRAILER	2017-304	\$3,695

### DEPARTMENT 40

PS 100 SYSTEM FOLDING MACHINE	2017-401	\$5,400
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### DEPARTMENT 50

F250 4X4	2017-501	\$34,966
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**IMMOKALEE WATER & SEWER DISTRICT**  
**FISCAL YEAR 2017 BUDGET**

<b>SOURCES AND USES OF FUNDS</b>	2015 ACTUAL	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
<b>SOURCES OF FUNDS</b>					
Charges for Services					
Water Sales	\$2,723,616	\$2,746,367	\$2,746,367	\$2,746,367	\$2,779,091
Wastewater Charges	4,689,555	4,739,810	4,739,810	4,739,810	4,776,444
Meter Service Charges	585,006	594,000	594,000	594,000	602,139
Reconnection and Transfer Fees	103,275	105,431	105,431	102,733	105,815
Miscellaneous Charges and Fees	55,613	50,000	50,000	57,258	50,000
Late Fees	84,190	86,879	86,879	86,879	89,486
Cross Connection Control fee	296,521	306,258	306,258	306,258	315,445
<b>Total Charges for Services</b>	<b>\$8,537,776</b>	<b>\$8,628,744</b>	<b>\$8,628,744</b>	<b>\$8,633,304</b>	<b>\$8,718,420</b>
Non-Operating Revenue					
Interest Income	\$47,692	\$50,000	\$50,000	\$53,661	\$50,000
Interest Income - Assessments	0	0	0	0	0
Assessment Interest Income	0	5,435	5,435	5,435	5,435
Contributed Capital - Grant- FDEP	0	0	0	0	0
Contributed Capital - Grant- USDA	380,506	0	0	0	0
Contributed Capital - Customers	96,660	30,000	30,000	30,000	30,000
Contributed Capital - Developer	408,417	70,000	70,000	70,000	70,000
Debt Proceeds - USDA	0	0	0	0	10,900,000
Debt Proceeds - FDEP	0	0	0	0	0
Debt Proceeds - FCB	0	0	0	0	0
Other Non-Operating Revenue	42,444	42,809	42,809	46,275	46,275
Master Plan					
Grant / Insurance Proceeds		0	0	0	0
<b>Total Non-Operating Revenue</b>	<b>\$975,719</b>	<b>\$198,244</b>	<b>\$198,244</b>	<b>\$205,371</b>	<b>\$11,101,710</b>
<b>TOTAL SOURCES OF FUNDS</b>	<b>\$9,513,495</b>	<b>\$8,826,988</b>	<b>\$8,826,988</b>	<b>\$8,838,674</b>	<b>\$19,820,129</b>
<b>USES OF FUNDS</b>					
Operations and Maintenance					
Water Treatment and Distribution	\$1,634,914	\$1,867,838	\$1,912,838	\$1,907,988	\$2,012,502
Wastewater Treatment	1,529,244	1,677,546	1,717,546	1,698,296	1,738,743
Wastewater Collection	653,469	711,981	711,981	798,864	836,817
Customer Service and Administration	1,058,560	1,516,471	1,543,971	1,547,938	1,450,902
Maintenance Department	346,322	645,202	645,202	648,295	668,008
Depreciation	1,737,470	1,600,000	1,820,763	1,832,000	1,882,000
<b>Total O &amp; M Expenditures</b>	<b>\$6,959,978</b>	<b>\$8,019,037</b>	<b>\$8,352,300</b>	<b>\$8,433,380</b>	<b>\$8,588,973</b>
Capital Expenditures					
Water Treatment and Distribution	\$505,077	\$65,000	\$65,000	\$65,000	\$10,965,000
Wastewater Treatment	0	0	0	0	0
Wastewater Collection	265,619	35,000	35,000	35,000	35,000
Customer Service and Administration	0	0	0	0	0
Maintenance Department	0	0	0	0	0
<b>Total Capital Expenditures</b>	<b>\$770,696</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$11,000,000</b>
Debt Service					
Principal	\$572,646	\$596,845	\$598,468	\$598,468	\$624,312
Interest	757,902	737,262	735,639	735,639	710,825
<b>Total Debt Service</b>	<b>\$1,330,548</b>	<b>\$1,334,108</b>	<b>\$1,334,108</b>	<b>\$1,334,108</b>	<b>\$1,335,136</b>
<b>Funds Balance</b>					
Undesignated	\$1,803,970	\$1,076,410	\$666,497	\$765,567	\$674,155
<b>Previous Designated Balance Forward</b>	<b>\$5,520,741</b>	<b>\$5,694,028</b>	<b>\$5,903,842</b>	<b>\$5,903,842</b>	<b>\$5,830,840</b>
Additions	\$1,968,269	\$1,506,229	\$2,206,306	\$2,797,401	\$1,460,143
Reductions	(\$1,585,168)	(\$1,332,159)	(\$2,737,473)	(\$2,870,403)	(\$1,973,412)
<b>Total Designated Funds</b>	<b>\$5,903,842</b>	<b>\$5,868,098</b>	<b>\$5,372,675</b>	<b>\$5,830,840</b>	<b>\$5,317,571</b>
Other Uses of Funds					
Arrowhead Assessment Discount	36				
Bad Debt Expense	31,249	35,000	35,000	35,000	35,000
Loss on Disposal of Assets	1,914	25,000	25,000	25,000	25,000
<b>Total Other Uses of Funds</b>	<b>\$33,199</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>
<b>TOTAL USES OF FUNDS</b>	<b>\$9,094,421</b>	<b>\$9,513,145</b>	<b>\$9,846,407</b>	<b>\$9,927,487</b>	<b>\$20,984,109</b>
EXCESS (DEFICIENCY) OF SOURCES OVER USES OF FUNDS	\$419,074	(\$686,156)	(\$1,019,419)	(\$1,088,813)	(\$1,163,980)
TRANSFER (TO) FROM RESERVES TO BALANCE BUDGET	(\$419,074)	\$686,156	\$1,019,419	\$1,088,813	\$1,163,980
	\$0	\$0	\$0	\$0	\$0

**OPERATIONS  
AND  
MAINTENANCE**

# IMMOKALEE WATER & SEWER DISTRICT

## FISCAL YEAR 2017 BUDGET

### OPERATIONS AND MAINTENANCE EXPENDITURES

#### PROGRAM 1000 - Water Treatment and Distribution

CODE	DESCRIPTION	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
1100	Salaries and Wages	\$641,302	\$641,302	\$641,302	\$702,062
1410	Overtime	80,922	80,922	80,922	86,097
2110	FICA	55,250	55,250	55,250	60,294
2540	Unemployment Taxes	2,441	2,441	1,301	1,041
2200	Employer Pension Contribution	38,478	38,478	38,478	42,124
2310	Health/Life Insurance	235,932	235,932	226,273	246,499
2430	Workers Compensation	26,000	26,000	26,000	40,984
4010	Travel and Training	26,000	26,000	26,000	26,000
4110	Telephone and Fax	6,424	6,424	8,096	8,420
4350	Electric---All Other	168,253	168,253	161,681	177,849
4510	General Liability Insurance	18,586	18,586	17,911	20,060
4530	Comprehensive Auto Insurance	9,829	9,829	8,925	9,996
4590	Other Insurance	95,235	95,235	81,656	91,455
4640	Repairs & Maintenance	106,920	151,920	206,273	150,338
4630	Other Contract Services	25,704	25,704	25,704	26,732
5220	Vehicle Fuel	37,821	37,821	24,227	26,650
4650	Vehicle Maintenance	20,967	20,967	20,967	21,806
3310	Licenses and Permits	4,125	4,125	4,125	4,290
5240	Chemicals	103,635	103,635	95,215	104,737
5340	Other Materials	131,741	131,741	126,741	131,811
5280	Laboratory Fees	27,143	27,143	25,813	28,080
5270	Uniforms/Clothing Allowance	3,900	3,900	3,900	3,900
5410	Memberships/Periodicals/Books	1,228	1,228	1,228	1,277
<b>COLUMN TOTALS</b>		<b>\$1,867,838</b>	<b>\$1,912,838</b>	<b>\$1,907,988</b>	<b>\$2,012,502</b>

Calculations for expenses use estimated increases in costs in the amount of 4%, with the following exceptions:

Payroll type expenses are calculated at actual, including allowances for Schedule A raises.

Training increased to \$2,000 per employee

Uniform expenses reflect \$200 allowance for uniform and \$100 for shoe allowance per employee.

Electric, Chemicals & Vehicle Fuel are calculated at 10% increase

Laboratory fees & Repairs & Maintenance budgeted figures are adjusted to reflect 3 year actual/projected average plus a 10 % increase

# IMMOKALEE WATER & SEWER DISTRICT

## FISCAL YEAR 2017 BUDGET

### OPERATIONS AND MAINTENANCE EXPENDITURES

#### PROGRAM 2000 - Wastewater Treatment

CODE	DESCRIPTION	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
1110	Salaries and Wages	\$503,639	\$503,639	\$538,848	\$526,074
1410	Overtime	25,324	25,324	25,324	26,707
2110	FICA	40,466	40,466	43,159	42,288
2540	Unemployment Taxes	2,284	2,284	1,152	1,941
2200	Employer Pension Contribution	30,218	30,218	32,331	31,564
2310	Health/Life Insurance	164,512	164,512	148,039	171,566
2430	Workers Compensation	15,393	15,393	19,351	28,745
4010	Travel and Training	18,000	18,000	18,000	18,000
4110	Telephone and Fax	3,570	3,570	3,570	3,713
4350	Electric	266,124	266,124	218,556	240,412
4370	Section 8 Electric	15,656	15,656	7,947	8,742
4510	General Liability Insurance	18,586	18,586	17,911	20,060
4530	Comprehensive Auto Insurance	4,913	4,913	4,463	4,999
4590	Other Insurance	100,832	100,832	77,069	86,317
4920	Section 8 Field Maintenance	15,443	15,443	15,443	16,061
4640	Repairs & Maintenance	106,281	106,281	144,554	125,967
4660	Section 8 Repairs	13,952	13,952	13,952	14,510
4630	Other Contract Services	28,236	68,236	68,236	70,966
5220	Vehicle Fuel	13,449	13,449	9,879	10,867
4650	Vehicle Maintenance	14,072	14,072	14,072	14,635
3310	Licenses and Permits	11,747	11,747	11,747	12,217
5240	Chemicals	54,478	54,478	67,541	74,295
5340	Other Materials	38,929	38,929	49,109	50,170
5280	Laboratory Fees	28,727	28,727	48,826	37,432
4910	Residuals Management	139,700	139,700	96,203	97,460
5270	Uniforms/Clothing Allowance	2,400	2,400	2,400	2,400
5410	Memberships/Periodicals/Books	613	613	613	638
<b>COLUMN TOTALS</b>		<b>\$1,677,546</b>	<b>\$1,717,546</b>	<b>\$1,698,296</b>	<b>\$1,738,743</b>

Calculations for expenses use estimated increases in costs in the amount of 4%, with the following exceptions:

Payroll type expenses are calculated at actual, including allowances for Schedule A raises.

Training increased to \$2,000 per employee

Uniform expenses reflect \$200 allowance for uniform and \$100 for shoe allowance per employee.

Chemicals & Vehicle Fuel are calculated at 10% increase

Repairs & Maintenance, Laboratory Fees & Other Materials budgeted figures are adjusted to reflect 3 year actual/projected plus a 10% increase

Electric costs increased to reflect Schwing Bioset System and new WWTP

Residuals Management reduced to reflect cost savings by Schwing Bioset system.

# IMMOKALEE WATER & SEWER DISTRICT

## FISCAL YEAR 2017 BUDGET

### OPERATIONS AND MAINTENANCE EXPENDITURES

#### PROGRAM 3000 - Wastewater Collection Dept.

CODE	DESCRIPTION	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
1110	Salaries and Wages	\$300,363	\$300,363	\$300,363	\$334,054
1410	Overtime	30,361	30,361	30,361	34,773
2110	FICA	25,300	25,300	25,300	28,215
2540	Unemployment Taxes	1,049	1,049	519	892
2200	Employer Pension Contribution	18,022	18,022	18,022	20,043
2310	Health/Life Insurance	98,643	98,643	106,045	119,235
2430	Workers Compensation	9,624	9,624	11,344	19,179
4010	Travel and Training	12,000	12,000	12,000	12,000
4110	Telephone and Fax	2,069	2,069	2,069	2,151
4350	Electric	38,836	38,836	36,932	40,625
4510	General Liability Insurance	18,586	18,586	17,911	20,060
4530	Comprehensive Auto Insurance	5,732	5,732	5,206	5,831
4590	Other Insurance	1,400	1,400	1,201	1,345
4640	Repairs & Maintenance	62,349	62,349	93,289	70,446
4630	Other Contract Services	1,977	1,977	6,394	6,650
5220	Vehicle Fuel	15,278	15,278	13,215	14,537
4650	Vehicle Maintenance	27,504	27,504	46,950	48,828
3310	Licenses & Permits	8,306	8,306	8,306	9,306
5240	Chemicals	1,596	1,596	1,596	1,755
5340	Other Materials	30,781	30,781	59,636	44,670
5270	Uniforms/Clothing Allowance	1,800	1,800	1,800	1,800
5410	Memberships/Periodicals/Books	405	405	405	421
<b>COLUMN TOTALS</b>		<b>\$711,981</b>	<b>\$711,981</b>	<b>\$798,864</b>	<b>\$836,817</b>

Calculations for expenses use estimated increases in costs in the amount of 4%, with the following exceptions:

Payroll type expenses are calculated at actual, including allowances for Schedule A raises.

Additional Service Tech Position was added in 2014

Training increased to \$2,000 per employee

Uniform expenses reflect \$200 allowance for uniform and \$100 for shoe allowance per employee.

Repairs & Maintenance budgeted figures are adjusted to reflect 3 year actual/projected average plus 10 % increase plus \$20,000

Other Materials budgeted figures are adjusted to reflect 3 year actual/projected average plus cola

Electric, Chemicals & Vehicle Fuel are calculated at 10% increase



# IMMOKALEE WATER & SEWER DISTRICT

## FISCAL YEAR 2017 BUDGET

### OPERATIONS AND MAINTENANCE EXPENDITURES

#### PROGRAM 4000 - Customer Service / Administration

CODE	DESCRIPTION	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
1110	Salaries and Wages	\$606,719	\$606,719	\$627,719	\$681,476
1410	Overtime	3,572	3,572	3,572	3,908
2110	FICA	46,687	46,687	48,294	52,432
2540	Unemployment Taxes	1,862	1,862	1,157	2,176
2200	Employer Pension Contribution	36,403	36,403	37,663	39,629
2310	Health/Life Insurance	153,040	153,040	144,195	159,095
2430	Workers Compensation	1,282	1,282	1,578	1,713
3120	Legal Services	43,000	43,000	61,000	43,000
3130	Legal Services - Sewer Assessments	0	0	0	0
3130	Other Professional Services	1,500	29,000	29,000	1,500
3210	Accounting/Auditing	44,000	44,000	44,000	44,000
3140	Engineering Services	287,780	287,780	234,780	127,200
3140	Engineering Services - SRF	0	0	0	0
4010	Travel and Training	34,000	34,000	34,000	34,000
4110	Telephone and Fax	3,961	3,961	3,961	4,120
4210	Postage & Freight	44,434	44,434	44,434	46,211
4510	General Liability Insurance	3,671	3,671	3,745	4,194
4530	Comprehensive Auto Insurance	819	819	744	833
4590	Other Insurance	33,010	33,010	42,508	47,609
4630	Other Contract Services	36,069	36,069	31,069	32,312
4640	Repairs & Maintenance	22,162	22,162	68,236	36,253
5220	Vehicle Fuel	369	369	233	256
4650	Vehicle Maintenance	790	790	1,163	821
5130	Office Supplies	27,423	27,423	27,423	28,520
4930	Misc. Office Expense	35,682	35,682	35,682	37,109
4930	Misc. Bank Fees	9,337	9,337	3,883	4,038
4930	Misc. Expense	735	735	735	764
4930	Arrowhead Assessment Exp.	3,000	3,000	3,000	3,000
4930	Advertising	3,628	3,628	3,628	3,773
	Board Member Pay (Included in wages above)	21,000	21,000	0	0
3310	Licenses and Permits	1,459	1,459	1,459	1,517
5410	Memberships/Periodicals/Books	9,078	9,078	9,078	9,441
<b>COLUMN TOTALS</b>		<b>\$1,516,471</b>	<b>\$1,543,971</b>	<b>\$1,547,938</b>	<b>\$1,450,902</b>

Calculations for expenses use estimated increases in costs in the amount of 4%, with the following exceptions:

Payroll type expenses are calculated at actual, including allowances for Schedule A raises.

Added PT Clerk

Training limited to \$2,000 per employee

Legal fees are based on the contract dated 04/30/96, with \$500 increase in 2003, 2007, and 2015, and allowances for up to \$7,000 in additional services.

Accounting & Auditing includes estimate for new fees related to Arrowhead Assessment

Engineering fees are based on the new contract amount with G&H + \$203,000 for additional studies

Vehicle Fuel is calculated at a 10% increase

Repairs & Maintenance budgeted figures are adjusted to reflect 3 year actual/projected average plus cola

# IMMOKALEE WATER & SEWER DISTRICT

## FISCAL YEAR 2017 BUDGET

### OPERATIONS AND MAINTENANCE EXPENDITURES

#### PROGRAM 5000 - MAINTENANCE

CODE	DESCRIPTION	2016 ADOPTED	2016 AMENDED	2016 AMENDED	2016 AMENDED
1110	Salaries and Wages	\$356,948	\$356,948	\$356,948	\$353,480
1410	Overtime	26,025	26,025	26,025	25,258
2110	FICA	29,297	29,297	29,297	28,973
2540	Unemployment Taxes	799	799	379	470
2200	Employer Pension Contribution	21,417	21,417	21,417	21,209
2310	Health/Life Insurance	123,515	123,515	100,366	123,515
2430	Workers Compensation	11,145	11,145	13,136	19,694
4010	Travel and Training	12,000	12,000	12,000	14,000
4110	Telephone and Fax	1,700	1,700	1,585	1,648
4510	General Liability Insurance	2,526	2,526	2,226	2,493
4530	Comprehensive Auto Insurance	5,732	5,732	6,694	7,497
4640	Repairs & Maintenance	9,471	9,471	14,754	12,824
4630	Other Contract Services	2,991	2,991	4,850	5,044
5220	Vehicle Fuel	11,031	11,031	9,540	10,494
4650	Vehicle Maintenance	12,103	12,103	16,409	17,065
3310	Licenses and Permits	1,133	1,133	689	717
5340	Other Materials	15,105	15,105	29,715	21,042
5270	Uniforms/Clothing Allowance	1,800	1,800	1,800	2,100
5410	Memberships/Periodicals/Books	465	465	465	483
<b>COLUMN TOTALS</b>		<b>\$645,202</b>	<b>\$645,202</b>	<b>\$648,295</b>	<b>\$668,008</b>

Calculations for expenses use estimated increases in costs in the amount of 4%, with the following exceptions:

Payroll type expenses are calculated at actual, including allowances for Schedule A raises.

Training increased to \$2,000 per employee

Uniform expenses reflect \$200 allowance for uniform and \$100 for shoe allowance per employee.

Vehicle Fuel is calculated at a 10% increase

Repairs & Maintenance & Other Materials budgeted figures are adjusted to reflect 3 year actual/projected average plus 10 % increase

Payroll expenses (except for the supervisor) are allocated to other departments, as time is used.

# **CAPITAL OUTLAY**

**IMMOKALEE WATER & SEWER DISTRICT**  
**FISCAL YEAR 2017 BUDGET**

WATER TREATMENT AND DISTRIBUTION CAPITAL OUTLAY	CAPITAL PROPOSAL NUMBER	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
OTHER CAPITAL & EMERGENCY FUNDS*		68,659	68,659	68,659	69,477
ON GOING METER REPLACEMENT FUND	2017-101	100,000	100,000	150,000	150,000
(2) F250 4X4	2017-102				69,932
HYDRAULIC DUMP TRAILER	2017-103				6,100
WALK BEHIND CONCRETE SAW	2017-104				2,123
(2) F150 REGULAR CAB	2016-102	56,924	56,924	56,924	
GPS - 14	2016-103	4,755	4,755	4,755	
SCADA - WATER PLANTS (3)	2016-104	40,000	40,000	48,000	
AC & UNDERSIZED LINES -1,2,3,& 4 (ENGINEERING & PERMITTING)					
LAKE TRAFFORD RD/19TH REPLACE AC LINE			180,000	180,000	
MADISON & HERITAGE LOOP			70,000	70,000	
<b>PROJECTS FINANCED FROM RESERVE FUNDS -PG 18</b>		<b>-270,338</b>	<b>-520,338</b>	<b>-578,338</b>	<b>-297,632</b>
USDA AC & UNDERSIZED WATER LINES - ENGINEERING					400,000
USDA AC & UNDERSIZED WATER LINES - CONTRACTORS		0			10,500,000
Contributed Capital - Developer		35,000	35,000	35,000	35,000
Contributed Capital - Customer		30,000	30,000	30,000	30,000
<b>TOTALS</b>		<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>10,965,000</b>

**IMMOKALEE WATER & SEWER DISTRICT**  
**FISCAL YEAR 2017 BUDGET**

WASTEWATER TREATMENT CAPITAL OUTLAY	CAPITAL PROPOSAL NUMBER	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
OTHER CAPITAL & EMERGENCY FUNDS*		59,248	59,248	59,248	59,706
AEROBIC DIGESTER TSS METER	2017-201				7,130
JOHN DEERE Z920M WITH CANOPY	2017-202				9,204
F150 4X4	2016-201	30,739	30,739	30,739	
GPS - 7	2016-202	2,377	2,377	2,377	
FENCING			43,061	43,061	
DIW PIPING + ENGINEERING			181,462	181,462	
CARPORTS FOR EQUIPMENT BEAMS	2014-202				
<b>PROJECTS FINANCED FROM RESERVE FUNDS -PG 18</b>		-92,364	-316,887	-316,887	-76,040
USDA FUNDED PROJECT LOAN (CIP)		0	0	0	0
USDA FUNDED PROJECT GRANT *		0	0	0	0
WWTP MONITORING WELLS					
TOTALS		\$0	\$0	\$0	\$0

# IMMOKALEE WATER & SEWER DISTRICT

## FISCAL YEAR 2017 BUDGET

WASTEWATER COLLECTION CAPITAL OUTLAY	CAPITAL PROPOSAL NUMBER	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
OTHER CAPITAL & EMERGENCY FUNDS*		59,248	59,248	59,248	59,706
MANHOLE REPLACEMENT		50,000	50,000	50,000	50,000
LIFT STATION REPLACEMENT PARTS-ONGOING	2017-301				50,000
VARIOUS LIFT STATION REHAB (A2, O2, X7, ETC)	2017-302				150,085
LIFT STATION SCADA SYSTEM	2017-303				6,802
CARGO ENCLOSED TRAILER	2017-304				3,695
LIFT STATION REPLACEMENT PARTS-ONGOING	2016-301	40,000	40,000	40,000	
F250 TRUCK WITH UTILITY BODY	2016-302	29,604	29,604	29,604	
LIFT STATION SCADA SYSTEM	2016-303	30,000	30,000	30,000	
GPS - 8	2016-304	2,717	2,717	2,717	
LIFT STATION REHAB Q & X4	2016-305	91,000	180,000	180,000	
	CIP				
HIGH PRIORITY SEWER LINE REHAB #2 FWV			249,000	249,000	
LIFT STATION W FORCEMAIN			172,700	172,700	
<b>PROJECTS FINANCED FROM RESERVE FUNDS -PG 18</b>		<b>-302,569</b>	<b>-813,269</b>	<b>-813,269</b>	<b>-320,288</b>
USDA FUNDED PROJECT LOAN					
USDA FUNDED PROJECT GRANT					
Contributed Capital Developer-		35,000	35,000	35,000	35,000
<b>TOTALS</b>		<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>

# IMMOKALEE WATER & SEWER DISTRICT

## FISCAL YEAR 2017 BUDGET

CUSTOMER SERVICE / ADMINISTRATION CAPITAL OUTLAY	CAPITAL PROPOSAL NUMBER	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
OTHER CAPITAL & EMERGENCY FUNDS*		29,700	29,700	29,700	30,107
PS 100 SYSTEM FOLDING MACHINE	2017-401				5,400
ADMIN OFFICE REPAIRS - LOBBY & DOORS	2016-401	20,000	20,000	20,000	40,000
GPS - 1	2016-402	340	340	340	
<b>PROJECTS FINANCED FROM RESERVE FUNDS -PG 18</b>		-50,040	-50,040	-50,040	-75,507
USDA FUNDED PROJECT LOAN					
USDA FUNDED PROJECT GRANT *					
TOTALS		0	0	0	0

**IMMOKALEE WATER & SEWER DISTRICT**  
**FISCAL YEAR 2017 BUDGET**

MAINTENANCE CAPITAL OUTLAY	CAPITAL PROPOSAL NUMBER	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
OTHER CAPITAL & EMERGENCY FUNDS*		5,000	5,000	5,000	5,000
F250 4X4	2017-501				34,966
EMERGENCY, SPECIALTY & SHOP TOOLS	2016-501 2016-502	15,000 3,057	15,000 3,057	15,000 3,057	
<b>PROJECTS FINANCED FROM RESERVE FUNDS -PG 18</b>		-23,057	-23,057	-23,057	-39,966
TOTALS		\$0	\$0	\$0	\$0



**DEBT**

**SERVICE**

**IMMOKALEE WATER & SEWER DISTRICT**  
**FISCAL YEAR 2017 BUDGET**

<b>DEBT SERVICE EXPENDITURES</b>	2015 ACTUAL	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
<b>DEBT SERVICE EXPENDITURES</b>					
SERIES A REVENUE BONDS					
Principal	90,000	100,000	100,000	100,000	100,000
Interest	32,000	27,500	27,500	27,500	22,500
SERIES B REVENUE BONDS					
Principal	37,000	34,000	34,000	34,000	41,000
Interest	11,400	9,550	9,550	9,550	7,850
SERIES 1985 REVENUE BONDS					
Principal	21,000	22,000	22,000	22,000	23,000
Interest	15,398	14,348	14,348	14,348	13,248
SERIES 1989 REVENUE BONDS					
Principal	97,000	102,000	102,000	102,000	107,000
Interest	125,300	120,450	120,450	120,450	115,350
SERIES 1990 REVENUE BONDS					
Principal	6,000	7,000	7,000	7,000	7,000
Interest	8,350	8,050	8,050	8,050	7,700
SERIES 1996 REVENUE BONDS					
Principal	91,000	96,000	96,000	96,000	101,000
Interest	168,920	164,256	164,256	164,256	159,336
SERIES 1998 REVENUE BONDS					
Principal	15,000	16,000	16,000	16,000	17,000
Interest	28,980	28,305	28,305	28,305	27,585
SERIES 2001 REFUNDING BONDS (USDA)					
Principal	38,000	40,000	40,000	40,000	42,000
Interest	86,760	85,050	85,050	85,050	83,250
CAPITAL LEASE PAYMENTS					
Principal	0	0	0	0	0
Interest	0	0	0	0	0
SERIES 2008 REVENUE BONDS (USDA)					
Principal	45,000	47,000	47,000	47,000	49,000
Interest	138,644	136,675	136,675	136,675	134,619
SERIES 2013 REVENUE BONDS (USDA)					
Principal	48,000	49,000	49,000	49,000	51,000
Interest	121,974	122,100	122,100	122,100	120,875
SERIES 2013 REVENUE BONDS (USDA)- Assessment					
Principal	53,045	53,049	53,045	53,045	53,045
Interest	3,183	3,183	3,183	3,183	3,183
SERIES 2018 REVENUE BONDS					
Principal	0	0	0	0	0
Interest	0	0	0	0	0
FDEP LOAN DW110120					
Principal	15,902	16,943	17,880	17,880	18,368
Interest	9,915	10,377	9,440	9,440	8,952
FDEP LOAN DW110121					
Principal	15,699	13,857	14,543	14,543	14,899
Interest	7,079	7,417	6,732	6,732	6,376
FDEP LOAN DW11014					
Principal	0				
Interest	0				
Total Principal	572,646	596,849	598,468	598,468	624,312
Total Interest	757,902	737,262	735,639	735,639	710,825
<b>TOTAL DEBT SERVICE EXPENDITURES</b>	<b>\$1,330,548</b>	<b>\$1,334,112</b>	<b>\$1,334,108</b>	<b>\$1,334,108</b>	<b>\$1,335,136</b>

**IMMOKALEE WATER & SEWER DISTRICT**  
**FISCAL YEAR 2017 BUDGET**

<b>DEBT SERVICE RESERVES</b>	2015 ACTUAL	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
<b>DEBT SERVICE RESERVES</b>					
SERIES A REVENUE BONDS					
Annual Reserve	0	0	0	0	0
Reserve Balance	151,008	151,008	151,008	151,008	151,008
SERIES B REVENUE BONDS					
Annual Reserve	0	0	0	0	0
Reserve Balance	20,592	20,592	20,592	20,592	20,592
SERIES 1985 REVENUE BONDS					
Annual Reserve	0	0	0	0	0
Reserve Balance	37,680	37,680	37,680	37,680	37,680
SERIES 1989 REVENUE BONDS					
Annual Reserve	0	0	0	0	0
Reserve Balance	404,518	404,518	404,518	404,518	404,518
SERIES 1990 REVENUE BONDS					
Annual Reserve	0	0	0	0	0
Reserve Balance	27,931	27,931	27,931	27,931	27,931
SERIES 1996 REVENUE BONDS					
Annual Reserve	0	0	0	0	0
Reserve Balance	426,868	426,868	426,868	426,868	426,868
SERIES 1998 REVENUE BONDS					
Annual Reserve	0	0	0	0	0
Reserve Balance	31,500	31,500	31,500	31,500	31,500
SERIES 2001 REVENUE BONDS					
Annual Reserve	0	0	0	0	0
Balance	52,250	52,250	52,250	52,250	52,250
SERIES 2008 REVENUE BONDS (USDA)					
Annual Reserve	18,372	18,372	18,372	18,372	18,372
Balance	128,604	146,976	110,232	128,604	146,976
SERIES 2013 REVENUE BONDS (USDA)					
Annual Reserve	20,000	20,000	20,000	20,000	20,000
Balance	43,333	63,333	23,333	43,333	63,333
SERIES 2018 REVENUE BONDS (USDA)					
Annual Reserve				0	65,424
Balance				0	65,424
LESS BALANCE IN SPECIAL RESTRICTED RESERVE	165,900	165,900	165,900	165,900	165,900
Total Annual Reserves	38,372	38,372	38,372	38,372	103,796
Reserve Balance	1,158,384	1,196,756	1,120,012	1,158,384	1,262,180

**IMMOKALEE WATER & SEWER DISTRICT**  
**FISCAL YEAR 2016 BUDGET**

<b>Unrestricted Net Assets</b>	2015 ACTUAL	2016 ADOPTED	2016 AMEND 1	2016 AMEND 2	2017 PROPOSED
<b>Designated Funds</b>					
Designated for emergencies					
Additions to fund	100,000	100,000	100,000	100,000	40,000
Reductions to fund					
Net emergency fund	860,000	960,000	960,000	960,000	1,000,000
Designated for operations (6 months)					
Additions to fund	37,494	536,174	56,251	627,346	143,968
Reductions to fund					
Net operation funds	2,673,344	3,209,518	3,265,769	3,300,690	3,444,658
Designated for vehicle replacement					
Additions to fund	195,720	100,000	100,000	100,000	100,000
Reductions to fund	(172,218)	(117,267)	(117,267)	(117,267)	(104,899)
Net vehicle replacement fund	276,353	235,584	218,317	259,086	230,685
Designated for capital equipment					
Additions to fund	1,395,000	530,000	1,710,000	1,730,000	730,000
Reductions to fund	(1,412,950)	(528,736)	(1,600,787)	(1,664,323)	(704,534)
Net capital/equipment fund	191,103	192,367	300,316	256,780	282,246
Designated for maintenance reserve - Wastewater					
Additions to fund	240,055	240,055	240,055	240,055	240,055
Reductions to fund					
Net maintenance reserve	1,903,042	2,143,097	2,143,097	2,143,097	2,383,152
Designated for maintenance reserve - Water					
Additions to fund	0	0	0	0	206,120
Reductions to fund					
Net maintenance reserve	0	0	0	0	206,120
Transfer to operations	0	(686,156)	(1,019,419)	(1,088,813)	(1,163,980)
Undesignated	1,803,970	1,076,410	666,497	765,567	674,155
<b>Total Designated funds</b>	5,903,842	6,740,566	6,887,499	6,919,653	7,546,862
<b>Undesignated funds</b>	1,803,970	1,076,410	666,497	765,567	674,155
<b>Total additions</b>	1,968,269	1,506,229	2,206,306	2,797,401	1,460,143
<b>Total reductions</b>	(1,585,168)	(1,332,159)	(2,737,473)	(2,870,403)	(1,973,412)
<b>Balance unrestricted net assets</b>	7,707,812	7,130,820	6,534,577	6,596,407	7,057,037

EFFECTIVE 10/01/2016

SCHEDULE "A"

IMMOKALEE WATER & SEWER DISTRICT

PAYSCALE (Annual Range)

1.1% COLA for 2016-2017

	STARTING	ENDING (1.5 x)		
CUSTOMER SERVICE REPRESENTATIVE I	25,466	38,199	\$12.24	\$18.36
CUSTOMER SERVICE REPRESENTATIVE II	27,254	40,881	\$13.10	\$19.65
CSR III, SERVICE TECH I, A/P CLERK, BILLING CLERK, MAINTENANCE TECH I	29,161	43,742	\$14.02	\$21.03
CSR IV, SERVICE TECH II, OPERATOR TRAINEE, MAINTENANCE TECH II	29,608	44,412	\$14.23	\$21.35
SERVICE TECH III, MAINTENANCE TECH III, BILLING COORDINATOR	33,751	50,627	\$16.23	\$24.34
IRRIGATION SPECIALIST, HUMAN RESOURCE SPECIALIST, SERVICE TECH IV, MAINTENANCE TECH IV	36,359	54,539	\$17.48	\$26.22
PLANT OPERATOR 'C', WASTEWATER COLLECTION CREW CHIEF	38,904	58,356	\$18.70	\$28.06
PLANT OPERATOR "B"	39,850	59,775	\$19.16	\$28.74
PLANT OPERATOR "A"	44,287	66,431	\$21.29	\$31.94
WASTEWATER LEAD OPERATOR, WATER DISTRIBUTION COORDINATOR	44,497	66,746	\$21.39	\$32.09
W/W COLLECTION SUPERVISOR, ADMINISTRATION SUPERVISOR, MAINTENANCE SUPERVISOR	54,696	82,044	\$26.30	\$39.44
WATER SUPERVISOR, WASTEWATER SUPERVISOR	59,574	89,361	\$28.64	\$42.96

Notes: Water Distribution and Wastewater Collection personnel with MOT certification will be paid an additional .50 per hour.

Service Techs in Water Distribution can earn additional .25 for Backflow prevention certification.

Employees who attain an AA, AS, BA or BS Degree in pre-approved fields will be paid an additional \$2.00 per hour for each degree.

Employees who hold a dual WW Operations/Water Operations will be paid an additional .75 per hour for the second license.

Collection/Distribution/Maintenance/Utility Customer Service .50, CDL .50, Other misc. certifications .50 per hour, PHR/FPHR Certification \$1.00 per hour

APS/APM \$1.00 per hour, MS HRM \$1.00 per hour, CGFOA Certification - \$2.00 per hour,

Employees in Administration Department who attain a MBA will earn an extra \$5.00 per degree

**PASSED AND DULY ADOPTED** by the Board of Commissioners of the IMMOKALEE WATER AND SEWER DISTRICT, this 24th day of August 2016.

BOARD OF COMMISSIONERS  
IMMOKALEE WATER AND SEWER DISTRICT

BY: \_\_\_\_\_

**Joseph Brister**  
Chairperson

BY: \_\_\_\_\_

**Bonnie Keen**  
Secretary